



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

August 22, 2018

**NOTIFICATION OF AWARD**

Chad Heath Burchfield  
Dba Burchfield's Tree Service  
20 Hydettown Road  
Robbinsville, NC 28771

Contract No. DN11820260  
TIP No.: N/A  
Federal Aid No.: To Be Determined  
WBS Element: 14RE.104513  
County: Henderson  
Description: Grinding & Disposal of Vegetative Debris 1,500 Feet South of I-26 on U.S. 25 in Henderson County

Dear Mr. Burchfield:

I am pleased to inform you that **Burchfield's Tree Service** has been awarded the contract for the above project based on the bid submitted on **August 14, 2018** in the amount of **\$114,900.00**.

No performance and payment bonds are required for this contract. Please provide the following items within 14 calendar days from the date you receive your award letter:

1. A current certificate of insurance. Certificate of insurance should be returned to me. Please remember that work may not start before the contract has been properly executed.
2. A properly executed **Execution of Contract Non-Collusion, Debarment and Gift Ban Certification**. The form template can be downloaded from the following link:

<https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
HIGHWAY DIVISION 14  
253 WEBSTER ROAD  
SYLVA, NC 28779

*Telephone:* (828) 586-2141  
*Fax:* (828) 586-4043  
*Customer Service:* 1-877-368-4968

*Location:*  
253 WEBSTER ROAD  
SYLVA, NC 28779

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference. Also, in accordance with Article 104-2 of the *Standard Specifications*, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the Division Roadside Environmental Engineer, **Keith Blazer**, as soon as possible so that a preconstruction conference can be held. **Keith Blazer's** mailing address is **253 Webster Road, Sylva, NC 28779** and telephone number is **(828) 631-0272**.

If you have any questions, please contact me at (828) 586-2141.

Sincerely,

DocuSigned by:

*Jeffrey E. Alspaugh*

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Jeffrey E. Alspaugh

Division Proposal Engineer

cc: Brian Burch, P.E., Division Engineer  
Ted Adams, P.E., Division Construction Engineer  
Wanda Austin, P.E., Division Project Development Engineer  
Ralph Cannady, P.E., Division Maintenance Engineer  
Wesley Grindstaff, P.E. Division Staff Maintenance Engineer  
Keith Blazer, Division Roadside Environmental Engineer  
Lamar Sylvester, P.E., Roadway Construction Engineer  
Ronald Allen, P.E., Manager of the Schedule Management Office (SMO)  
Steve W. Abbott, Communications Supervisor  
Schedule Management Office